

ACUPUNCTURE COMMITTEE MEETING MINUTES
of the
BOARD OF MEDICAL EXAMINERS
301 S. Park Avenue, Basement Conference Room (B-07), Helena MT
1:30 p.m. – 2:45 p.m.
September 2, 2014

1. Call To Order - Establish Quorum (00:16)

COMMITTEE MEMBERS PRESENT:

Ms. Tanja Brekke, Chair (by telephone)
Mr. Douglas Womack (by telephone)
Ms. Bree Manninen (by telephone)
Ms. Pat Bollinger

COMMITTEE MEMBERS NOT PRESENT:

None

STAFF PRESENT:

Mr. Ian Marquand, Executive Officer
Anne O'Leary, Esq., Board Counsel
L'Joy Griebenow, Board Management

GUESTS PRESENT:

None

2. Approval and Tentative Modification of Agenda Order (00:54)

a. The Committee reviewed the September 2, 2014 agenda.

MOTION: Ms. Bollinger moved to approve the [September 2, 2014] agenda [as presented]; Mr. Womack seconded the motion. Motion passed unanimously. (00:55)

3. Review and Approve Minutes (1:16)

a. The committee reviewed the April 8, 2014 minutes.

MOTION: Ms. Bollinger moved to approve the minutes of April 8[, 2014] as presented; Ms. Manninen seconded the motion. Motion passed unanimously. (3:17)

4. Public Opportunity to Comment (3:37)

The Chairperson opened the meeting for public comment. There was no public comment.

5. Board Action

- a. Review of 2013 Continuing Education Audit, including decisions on hardship, course requests **(4:17)**

Mr. Marquand led the discussions.

CE Exemption #1 **(5:20)**:

MOTION: Ms. Bollinger moved to exempt “CE Exemption #1” from 2013 continuing education requirements and in a letter to this individual state not only their exemption from 2013 requirements, but indicate that for future years the NCCAOM’s requirements will be in play [for Montana, e.g., 30 units per two-year renewal cycle] and that the individual would be expected to comply with the continuing education requirements [of Montana] at his/her next renewal; Mr. Womack seconded the motion. (11:19) Discussion ensued. Motion passed unanimously. (16:22)

CE Exemption #2 **(16:37)**:

MOTION: Ms. Manninen moved to accept the 6 hours for the NCCAOM course and 8 hours for the teaching of Asian Theory Acupressure pursuant to A.R.M. 24.156.1408(2), however, if the individual can provide proof that they are compliant with NCCAOM continuing education requirements, the board is willing to grant a hardship exemption for 2013 pursuant to A.R.M. 24.156.1408(4); Mr. Womack seconded the motion. (21:35) Discussion ensued. Motion passed unanimously. (24:34)

CE Exemption #3 **(24:56)**:

MOTION: Ms. Manninen moved to direct staff to send a letter to the individual indicating that they have met the requirements and remind them [of the requirements] for the next 2 years; Ms. Bollinger seconded the motion. Motion passed unanimously. (28:13)

- b. Preparations for 2014 Renewal and CE Audit **(29:28)**

Mr. Marquand led the discussion. This was for information only; no Committee action was taken.

- c. CE Course Approval Form **(32:37)**

Mr. Marquand led the discussion. This was for information only; no Committee action was taken.

- d. Review and Recommendations re: ARM 24.156.1408 (Continuing Education for Acupuncturists) **(40:50)**

Ms. O'Leary led the discussion.

- e. Request for Inactive Status for Acupuncturist Licensees **(49:10)**

Mr. Marquand led the discussion.

MOTION: Ms. Manninen moved to accept all of the draft language for A.R.M. 24.156.1408 as proposed for amendment; Mr. Womack seconded the motion. Motion passed unanimously. (58:09)

MOTION: Mr. Womack moved to have [the inactive status for acupuncturist licensees topic] added to the [Committee's] next meeting agenda and [directing Mr. Marquand and Ms. O'Leary] in the meantime to draft proposed language [creating such a status]; Ms. Bollinger seconded the motion. Motion passed unanimously. (1:00:41)

- f. Topics and Tasks for 2014 **(1:01:47)**

Mr. Marquand led the discussion. This was for information only; no Committee action was taken.

6. Correspondence (1:02:39)

- a. E-mail from CCAOM on Clean Needle Technique Protocol

Mr. Marquand led the discussion. This was for information only; no Committee action was taken.

7. Adjourn

MOTION: Mr. Womack moved to adjourn the meeting; Ms. Manninen seconded the motion. Motion passed unanimously. (1:05:56)

Meeting adjourned. **(1:07:15)**